

E-Payments

Resources:

- [UCJA Rule 4-503](#)
- Section 03 Daily Balancing, [03-04 00 Credit Card Reconciliation](#)

Description:

eFiler (Electronic Filing): An internet based case filing system commonly used by debt collection agencies to file cases via the internet for the District Court. Currently the E-filer system will only accept Revenue payments; no Trust accounts are associated with the E-filer system. In the Fall of 2009, the process to electronic file opened for the entire state. Beginning April 1, 2013, all pleadings and other papers filed by attorneys in civil and domestic cases must be electronically filed (See UCJA Rule 4-503). Beginning July 1, 2013, all pleadings and other papers filed by attorneys in probate cases must be electronically filed. Self represented litigants who are not attorneys may file by any means permitted by the court.

Web Payments (payments made through the Court's website): As of September 21, 2009, the general public can make a fine payment (trust or revenue) on District Court cases. The Juvenile Court began this process September 20, 2010. This adds a 24 hour/7 days a week cashier to the end of day processes. Website: www.utcourts.gov/payments.

Policy:

1. The court shall confirm daily that the court's computer system receipted these payments correctly. (District: eFiler and Web Payments appear in the CORIS Credit Card Batch Settlement Screen.) Any posting problems are reported to the Court's Help Desk for resolution.

Procedures:

Responsibility Action

District/Juvenile
Accountant

1. An automatic count out of the Web Payment cashier and eFiler cashier will occur at 11:59 p.m. each business day. (Only District court must perform an 'End Journal' before the close of the business day to initiate this automated count out.)
2. For CORIS/CARE reporting and balancing purposes, Web/eFiler payments are recorded as individual cashiers.